Mills College M Center
Financial Petition Committee
Petition Form

Important Instructions and Notes:

1. Complete all of Section I below.
2. In Section II, explain the nature of your petition and provide any appropriate supporting documentation (including any medical documentation if applicable). Please provide enough detailed information regarding your circumstances so that the committee may render an informed decision.
3. The major medical charge cannot be petitioned and petitions of this nature will not be reviewed.
4. The Committee meets on a weekly basis as necessary (while school is in session August - May).
5. The weekly deadline to submit this petition is Thursday at noon in the M Center.
6. All Financial Petition Committee resolutions are mailed to the student to the address provided in Section I.

Note: All petitions submitted are reviewed as a <u>one-time</u> exception to College policy. Only issues pertaining to the current semester will be reviewed. Students may not appeal the same charge once a decision has been made unless new information is presented.

SECTION I.

Name:_____ ID:_____ Date: _____

Address: _____
Street City State Zip

Email address: _____ Term Admitted: _____ Level: ☐ UG ☐ GR

REASON FOR PETITION: ☐ late registration fee ☐ late Confirmation of Semester Attendance fee ☐ late payment fee

☐ late major medical waiver fee ☐ Other: _____

TERM FEE WAS ASSESSED: ☐ Fall ____ ☐ Spring ____ ☐ Summer ____

SECTION II. *If more space is needed, feel free to attach additional pages.*

_____

_____

_____

_____

_____

_____

_____

_____

Student Signature: _____

For Office Use Only

- ☐ **Approved**
- ☐ **Denied**
- ☐ **Adjusted** **Revised Fee Amount: _____** **Date: _____**

Comments: